

# Received Invoices

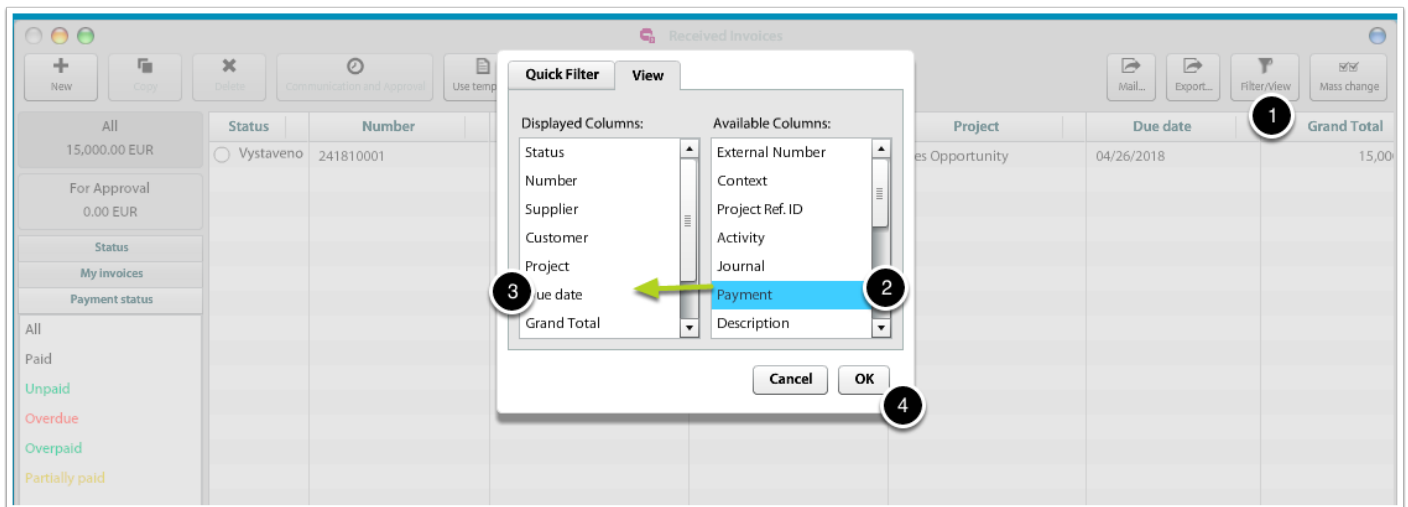
## Invoice Payment information

The source of invoice payment information may be gathered using 3 different methods:

- Manual setting of payment status on invoice
- Synchronization of payment balance with external accounting solution
- Synchronization of payment transactions with external accounting solution

## Display payment status of invoices

In the **Received invoices** overview, it is possible to show column displaying current status of **invoice payment**. To show the corresponding column, go to Filter/View Settings and display the **Payment** column in the grid.



1. Go to Filter/View button (top left)
2. Find "Payment" column
3. Move it to left column
4. Confirm

## Filter for invoices based on payment status

The Received invoices overview contains Payment status filter, using which you may gather overview about unpaid invoices.

Received Invoices							
<div> <div>New</div> <div>Copy</div> <div>Delete</div> <div>Communication and Approval</div> <div>Use template</div> </div>							
<div> <div>All</div> <div>15,000.00 EUR</div> <div>For Approval</div> <div>0.00 EUR</div> <div>Status</div> <div>My invoices</div> <div>Payment status</div> <div> <div>All</div> <div>Paid</div> <div>Unpaid</div> <div>Overdue</div> <div>Overpaid</div> <div>Partially paid</div> </div> </div>							
Status	Number	Supplier	Customer	Payment	Project	Due date	
<input type="radio"/> Mystaveno	241810001	Ma.Mi s.r.o.	crmdemo	Unpaid	Sales Opportunity	04/26/2018	

- All - show all invoices no matter what payment status is indicated
- Paid - show all fully paid invoices
- Unpaid - show all invoices, where payment is pending
- Overdue - show all invoices, where payment is pending and due date has passed already
- Overpaid - show invoices, where payment exceeds value of the invoice
- Partially paid - show invoices, that have not been fully paid

Revision #1

Created 21 March 2020 07:17:13 by Jan Safka

Updated 21 March 2020 07:19:10 by Jan Safka