

# Costs

- [Received Invoices](#)

# Received Invoices

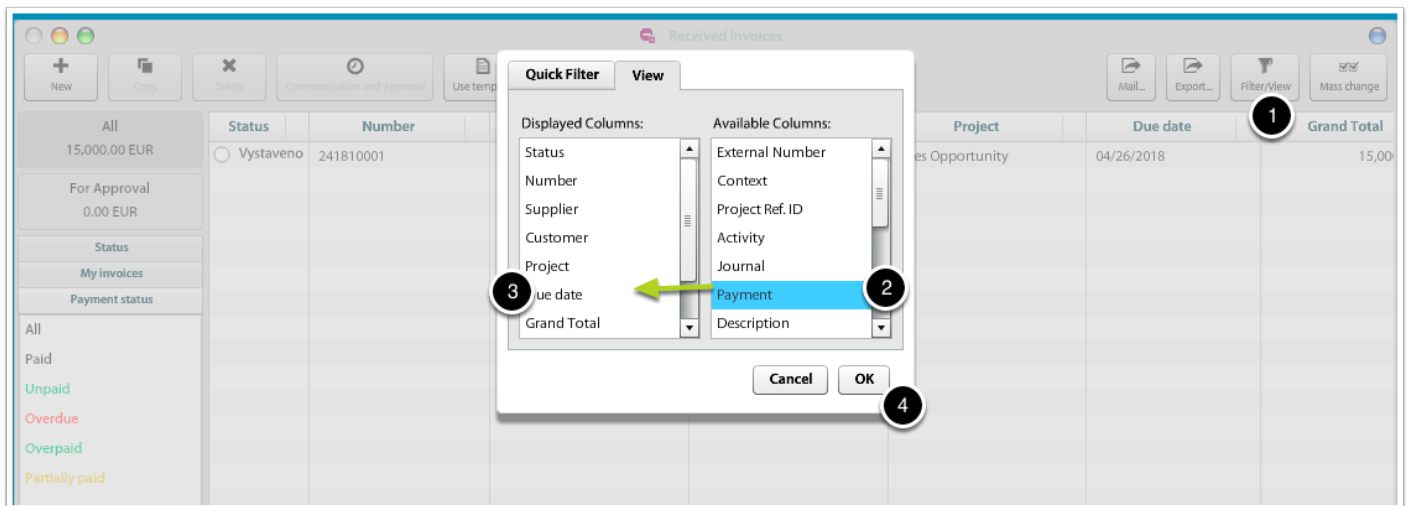
## Invoice Payment information

The source of invoice payment information may be gathered using 3 different methods:

- Manual setting of payment status on invoice
- Synchronization of payment balance with external accounting solution
- Synchronization of payment transactions with external accounting solution

## Display payment status of invoices

In the **Received invoices** overview, it is possible to show column displaying current status of **invoice payment**. To show the corresponding column, go to Filter/View Settings and display the **Payment** column in the grid.



1. Go to Filter/View button (top left)
2. Find "Payment" column
3. Move it to left column
4. Confirm

## Filter for invoices based on payment status

The Received invoices overview contains Payment status filter, using which you may gather overview about unpaid invoices.

**Received Invoices**

New Copy Delete Communication and Approval Use template

All 15,000.00 EUR	Status	Number	Supplier	Customer	Payment	Project	Due date
For Approval 0.00 EUR	<input type="radio"/> Mystaveno	241810001	Ma.Mi s.r.o.	crmdemo	Unpaid	Sales Opportunity	04/26/2018
Status							
My invoices							
Payment status							
All							
Paid							
Unpaid							
Overdue							
Overpaid							
Partially paid							

- All - show all invoices no matter what payment status is indicated
- Paid - show all fully paid invoices
- Unpaid - show all invoices, where payment is pending
- Overdue - show all invoices, where payment is pending and due date has passed already
- Overpaid - show invoices, where payment exceeds value of the invoice
- Partially paid - show invoices, that have not been fully paid